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Approved For Release 2001/08/09 : CIA-RDP78-05747A000100170015-5

31 July 1963

MEMORANDUM FOR: Chief, Finance Division

25X1A9a

SUBJECT : Advance Sick Leave - [REDACTED]

25X1A9a

1. Mr. [REDACTED] was in a sick leave status from 5 June thru 21 June 1963. During this illness subject exhausted his accrued sick leave resulting in 27 hours being charged against his annual leave balance. Since Mononucleosis is a recurring type infection a request for advance sick leave was delayed until subject was sure he had completely recovered.

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2. Mr. [REDACTED] has now been in a duty status since 24 June 1963 without difficulty and therefore requests that he be advanced the 27 hours of sick leave charged to annual leave.

3. A copy of Form 543, Sick Certificate, is attached.

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[REDACTED]  
Chief, Accounts Branch  
Finance Division

Attachment:  
As Stated

GROUP 1  
Excluded from automatic  
downgrading and  
declassification

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ORIGINAL DOCUMENT MISSING PAGE(S):

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